



FEE POLICY 2018

This document sets out the fee structure for Imhoff Waldorf School for 2018. Please read it carefully as there are some changes from previous years.

Each parent/guardian signs a fee-paying agreement on enrolment and every consecutive year thereafter.

Fees are payable in advance each month. There are 3 different payment options – annual, termly and monthly over 12 months. A 6.5% discount is offered on annual payments if paid by the 31st January 2018.

A 3% discount is offered on termly payments if paid by the end of the first week of each term.

Sibling Discounts are no longer available. Reduced fees for 3 or 4 days in the Playgroup have been discontinued, and the full fee is payable irrespective of how many days your child attends.

In addition to the fees, a Dragon Tree Project Development Levy of R200 per family per month is payable.

A non-refundable Acceptance of Place Fee of R 4 000 is to be paid on enrolment.

2018 FEE PAYMENT OPTIONS

	Monthly over 12 months (Debit orders available)	Per Term (Incl. 3% discount)	Per Annum (Incl. 6.5% discount)
Toddler Group - 3 days	R 2 300	R 6 690	R 25 795
Playgroup & Kindergarten	R 3 200	R 9 320	R 35 940
Classes 1-2	R 3 560	R 10 368	R 39 990
Classes 3-4	R 3 777	R 10 995	R 42 378
Classes 5-7	R 3 935	R 11 450	R 44 150

ACCOUNT DETAILS

Account name: Imhoff Waldorf School
Account type: Current Account
Account number: 07 209 1401
Beneficiary reference: Your child's full name

Bank: Standard Bank
Branch: 036009 Fish Hoek
International Swift code:
SB ZAZA JJ



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ADDITIONAL INFORMATION

-) Monthly fees are due by the 7th Day of each month in advance. A penalty of R150 will be charged on late payments.
-) Fees include teaching and craft materials for each class and include sport offered at the school. An additional charge for sport offered at alternative facilities may be levied. Please see the Sport Programme for details.
-) Class camps from CI 3-7 are not included in the fees. Camp fees need to be paid prior to the camp to enable the child to attend. Parents in need of assistance can ask to pay the fee in monthly instalments prior to the due date.
-) Accounts will be emailed to a nominated email address or in physical form if no email is available.
-) Parents/guardians will be asked to withdraw their child/children from the school if fees are three months in arrears, and the account may be handed over for collection.
-) **One Term's written notice is required if you plan to withdraw your child from the school. Failure to give a term's notice will mean that you will be liable for the school fees for that term.**
-) Each primary school child requires a recorder. This needs to be paid for over and above fees. Please discuss this with your class teacher.
-) The school reserves the right to invoice for additional charges that may occur from time to time.
-) We offer the possibility of a limited fee subsidy for families who may encounter financial difficulties. This is intended as temporary financial relief for a period of time for those who may experience a difficult financial time. Application forms are available from the Bursar. We regret that this fee assistance is not available for Kindergarten or Playgroup children.
-) Should you encounter personal financial difficulties please contact the Bursar timeously, following which your case may be referred to the Debtor's Mandate Group for consideration.
-) Fees are reviewed annually by the Finance Committee and Board of Management.

